

RULES OF THE
NORTHERN STAFFORDSHIRE BULL
TERRIER CLUB



Amended 10 June 2018

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RULES OF THE NORTHERN STAFFORDSHIRE BULL TERRIER CLUB

1. NAME

The Club shall be called The Northern Staffordshire Bull Terrier Club, hereinafter known as the Club. The zone of influence shall be all that area of New Zealand north of the 39th parallel.

2. OBJECT

The objects of the Club shall be

- (a) To encourage breeding and exhibition of Staffordshire Bull Terriers conforming to the NZKC Standard.
- (b) To hold Shows, Ribbon Parades and Fun Days, and Meetings of an educational and social nature to promote good fellowship and mutual support among Staffordshire Bull Terrier owners and fanciers.
- (c) To provide facilities to hold Shows and meetings.
- (d) To support other Clubs recognised by the NZKC.
- (e) To promote the Staffordshire Bull Terrier as a family and companion dog and to further interest in the Breed.

3. MEMBERSHIP

- (a) The Club shall consist of an unlimited number of Members.
- (b) Any person in sympathy with the objects of the Club shall be eligible to apply in writing to the Club Secretary to be considered for membership.
- (c) Application for membership shall be made on a form approved by the committee, such form to include the conditions of membership, current subscription and any Code of Ethics.
- (d) The power of electing members shall be vested solely in the committee. The election of members shall take place at the first committee meeting held after receipt of the application. The Secretary shall confirm receipt of any application pending the decision of the Committee. The Secretary shall send to every new member a copy of the Club Rules.
- (e) Every Member of the Club shall forward to the Secretary any change of address and all notices posted to a member at that member's last recorded address shall be valid and shall be deemed to have been given on the day following the date of posting.
- (f) **Honorary Life Membership: Is in recognition of a member who has rendered at least 7 (seven) years' service to the club.**
 - i. **Honorary Life Membership shall be limited to no more than five (5) living members at any time.**
 - ii. **Any nomination or nominations obtained in writing shall be presented to the current committee at a committee meeting for approval, this should be a unanimous decision. Nominations will need to be received prior to the Annual Meeting.**
 - iii. **Any accepted nominated life membership/s will be ratified at the Annual Meeting.**
 - iv. **Members are exempt from all subscriptions and shall enjoy full membership privileges.**

4. CESSATION OF MEMBERSHIP

- (a) A member may retire at any time by giving notice in writing to the committee. Such resignation shall be accepted provided all overdue subs are paid and all Club property returned.
- (b) **EXPULSION:** The Committee shall have power to cancel the membership of any member who has been found by the Committee to have acted in an unbecoming or dishonourable manner concerning matters affecting the Club, or acting in a manner prejudicial to the interests of the Club.

- (c) In any case considered under Rule 4(b) above the member concerned shall be given 14 clear days written notice containing particulars of the alleged matter and requesting his presence at the Committee meeting. Such members shall be allowed an advocate to speak upon the matter affecting the proposed expulsion. The Committee may, after hearing the member concerned, or his advocate, or, should he fail to attend, after considering the matter, resolve to discipline or expel such member.
- (d) At least two thirds of Committee members shall be present at the meeting called under Rule 4 (c) above and the decision shall be by the majority vote of the Committee members present.
- (e) Any member expelled under this rule shall have the right to appeal to a Special General Meeting of members called for this purpose. Such member shall have further right of appeal to the NZKC who may confirm or rescind or vary the resolution of the Committee expelling or disciplining such member.
- (f) Any member expelled shall within seven days return all Club property in his care or possession.

5. FINANCIAL YEAR

The Club's financial year shall commence on the first day of April and end on the thirty-first day of March each year.

6. SUBSCRIPTIONS

- (a) Members in Annual General Meeting shall decide upon the Subscription for the next financial year.
- (b) Any Member failing to renew his subscription by the 31st day of May shall cease to be a member forthwith and shall not be entitled to any of the privileges of membership until after the due subscription has been paid. Members in arrears shall receive a reminder from the Club with the notice of the AGM.
- (c) A reduction of subscription can be granted by the Committee to any person applying for membership after January 1st of any year.

7. MANAGEMENT

- (a) The officers of the Club shall consist of a President a Vice President a Secretary and a Treasurer elected at the Annual General Meeting of the Club. Treasurer can be held jointly with another officer position. The officers shall be deemed to be members of the Committee.
- (b) The Committee shall consist of the officers and a minimum of 3 (three) other members elected at the AGM.

8. HONORARY OFFICERS

Shall consist of:

- a) One Patron
- b) Auditor

The Auditor shall be elected at the Annual General Meeting, who shall not be a member of the Club and who shall not be empowered to vote, but may attend any meeting of the Club as the Auditor.

9. ELECTION OF OFFICERS AND COMMITTEE

- (a) After the first election, only members who have been financial for the previous year are eligible for election as officers. Any other member is eligible for election to the Committee.
- (b) Candidates may be nominated in writing prior to the AGM, each candidate must be duly proposed and seconded by financial members of the Club and the candidates need not necessarily be present at the AGM provided they have signified in writing consent to nomination. Verbal nominations may also be accepted at the AGM.
- (c) Where the number of candidates who have been proposed and seconded exceeds the number to be elected, a secret ballot shall be held by those financial members present at the AGM.
- (d) Interim vacancies on the Committee or in the offices may be filled by the Committee. The Committee shall have power to co-opt members onto the Committee until the following AGM and to remove any co-opted members.

10. DUTIES OF OFFICERS AND COMMITTEE

- (a) The affairs and business of the Club shall be controlled in all respects by the Committee.
- (b) The President shall, if present, be the Chairman of all meetings of the Club. In the absence of the President and Vice President the meeting shall elect its own Chairman.
- (c) The Secretary shall
 - Keep a register of members
 - Keep secure the names and addresses of all members and may only give out a contact telephone number for any member
 - Keep minutes of all general and Committee meetings
 - Read and file correspondence and present to next committee meeting
 - Issue notices of meetings
 - Conduct correspondence as directed by the Committee
 - Collect all monies paid to the Club and pay same to the Treasurer and collect receipts
- (d) The Treasurer shall
 - Receive all monies paid to the Club and issue receipts
 - Pay all money promptly into the Club's bank
 - Pay all accounts passed by the Committee
 - Keep full account of all monies received and paid out
 - Have receipt books, bank deposit book, cheque book and all account books available at each Committee meeting or at any time for the Auditor
 - Present to the AGM a duly audited statement of income and expenditure, and a balance sheet showing assets and liabilities and accumulated funds.
- (e) The Auditor shall audit all accounts and Balance Sheet prior to the Annual General Meeting of the Club.

11. COMMITTEE MEETINGS

- (a) The Committee shall meet as often as it shall deem necessary but not less than four times a year. Five clear days notice of any Committee meeting shall be given by the Secretary to all its members. The President, Secretary or six ordinary Committee members may call a Committee meeting.
- (b) A quorum shall consist of five committee members which consists of at least two officers.
- (c) The Chairman shall have a deliberative vote and in the case of an equality of votes, he shall have a casting vote.

- (d) The Agenda for the meeting shall consist of:
 - Apologies
 - Minutes of previous meeting and matters arising therefrom
 - Correspondence
 - Accounts
 - and General Business
- (e) A minimum of 3 (three) meetings should be attended by all officers/committee members in the financial year. If unable to attend a meeting a written apology should be sent to the Secretary before the meeting is held.

12. GENERAL MEETINGS

- (a) THE ANNUAL GENERAL MEETING shall be held in the month of May or June each year. The time and place shall be decided by the Committee. At least 14 clear days notice of the place date and hour of the Annual General Meeting shall be sent by the Secretary to each member of the Club. The notice so given shall contain the agenda for the meeting with full text of any Notices of Motions for resolution at the meeting.
The order for business shall be: Apologies, Adoption of the Minutes of previous AGM, presentation of the Annual Report, presentation of the Financial Report and Balance Sheet, Election of Officers and Committee, Notices of Motion and General Business.
- (b) SPECIAL GENERAL MEETING: A Special General Meeting of the members of the Club shall be convened by the Secretary on receipt of a requisition signed by eight financial members of the Club or by resolution of the committee. Such meeting shall be held within 21 days after receipt of such requisition and 14 clear days notice shall be given to all members setting out the purpose for which such meeting is being called. No business other than that for which due notice has been given may be transacted at that meeting.

13. QUORUM

- (a) At any committee meeting of the club five committee members which consists of at least two officers shall form a quorum.
- (b) At any General Meeting of the Club eight financial members shall form a quorum.
- (c) No business shall be transacted at any meeting of the Club unless a quorum of members is present.
- (d) If within half an hour of the appointed time for a meeting to commence a quorum is not present, the meeting, if a Special General Meeting convened upon the requisition of members, shall be dissolved. In any other case it shall be adjourned to the same day and time in the next week, all members shall be notified and the members present at the subsequent meeting may transact any business as set down for that meeting as it they constitute a quorum.

14. VOTING

- (a) At all meetings of the Club only Honorary Members and Members financial for the current year may vote.
- (b) In all voting except elections, a simple majority shall determine the results of the poll. In the case of elections, the highest polling candidate(s), regardless of proportion, shall be declared elected.
- (c) In all elections voting shall be by secret ballot. All voting other than elections shall be by voice, or by show of hands if any person so requires, or by secret ballot if the Chairman or any two members present so require, or by holding a postal ballot of all members if the Chairman or any five members present so desire.
- (d) Where a secret ballot is held, two scrutineers shall be appointed to count the votes, such appointment being made before the taking of votes.

- (e) Where a postal ballot of all members has been approved the meeting must resume within one month of adjournment, voting papers shall be sent to all financial members who shall complete and return them to the appointed Returning Officer who shall open them at the resumed meeting in the presence of two scrutineers and advise the result to the meeting. However, if the meeting at which a postal ballot was approved was completed, the Returning Officer shall notify the result of the poll to the Secretary who shall then advise all members of the result within two months of the date of the meeting.
- (f) In all elections, members may vote for less than the number required to fill vacancies, but the voting paper shall be invalid if it shows more than the number required to fill the vacancies.
- (g) In all voting the Chairman shall have a deliberative vote and in the case of an equality of votes he shall have a casting vote.

15. ALTERATION TO RULES

- (a) The Rules of the Club may be altered, added to or rescinded at any General Meeting of which at least 14 days notice has been given to all members. The notice so given shall contain a copy of, or state briefly, the nature of the resolution to be moved at the General Meeting.
- (b) The Club shall register any alterations to these Rules as required by any statutory provisions in force at that time. Any alterations shall be notified to NZKC for approval.

16. COMMON SEAL

- (a) The common seal shall be under the control of the Committee and in the custody of the Secretary. It shall be affixed by the Secretary to such documents as the Committee shall from time to time direct.

17. WINDING-UP

- (a) The Club may be wound up voluntarily if the members at any General Meeting pass a resolution requiring the Club to be so wound up and this resolution is confirmed at a subsequent General Meeting called for that express purpose.
- (b) Upon dissolution of the Club, any surplus assets after payment of all liabilities shall be paid to the NZKC to be held in trust for any future Club in this district which may be formed to meet objects similar to those of this Club.

18. GENERAL

- (a) If any case occurs which is not provided for in these rules, it shall be determined by the Committee in such a manner as they shall deem fit, and their decision will be final.

The original rules were adopted by Foundation Members of The Northern Staffordshire Bull Terrier Club at the inaugural meeting of the Club held on 17th October 1993 at the Akarana Dog Obedience Clubrooms, Mt Albert, Auckland.